

Regular Meeting

Hauser Lake Fire Station

May 7, 2024

The regular meeting of the Board of Directors of the Hauser Lake Water Association was called to order at 7:10 p.m. by Joe Wachter. Board members Don Evans, Mike Paukert, Chet Wachsmuth, James Lewis, and Joe Wachter were present. Employees Terry Leigh, Jennifer Sims, Troy Manthey, and Kaitlyn Scarborough were present. Also present was Joanne Wallace.

Minutes

Don motioned that the last meeting minutes for March Minutes be approved, Mike seconded, and all approved.

Treasury Report/Bills

1. Bills- All checks were signed by both Joe and Mike.
2. 990- nothing to report, still in progress.
3. Tax Exemptions- accepted and approved.
4. QuickBooks-Jenny discussed options for QBs. To further go into detail at the next meeting.
5. Raymond James- Jeff will be at the next meeting.
6. Meter Reads- The first meter reads of the year completed.
7. RVS/Nexbillpay Trainings/Updates- Jenny and Katie completed trainings and updated both systems.
8. RHD/ITD Reimbursements-Katie and Jenny gathered invoices for 2021, 2022, 2023, and 2024 to be reviewed.
9. KEC- Energy Audit- Katie contacted Kootenai County Electric and was given a third party to contact. TBD.
10. Permit to Appropriate Water- reviewed by the Board and filed.
11. Website- website updated by Katie to include customer information.
12. Tracfone- Jenny to update account with Terry’s card information.
13. DEQ Reimbursement-signed and to be returned to Welch-Comer.

Mike motioned to accept the bills, and Don seconded, all approved.

From the Floor

N/A

Operators Report

Terry stated everything was going well. Terry reminded the Board that meter reads were completed for the month of April and all went well. Terry did mention that there is generator maintenance coming up. Mike states he will take care of it with Western State Cats. And that Big Sky has gravel they can place for the Board if they would like. Nothing else to report.

Old Business- Action

1. Investments- Don reviewed the investments with the Board.
2. Water Usage Rate Structure- to be continued.
3. ITD Reimbursement- still in progress.
4. Cross Connection Policy- To be completed by Don and Terry.
5. RHL Reimbursements- Strata, Edwards Engineering, and/or contractors or others to be invoiced to Big Sky (Timbered Ridge). Still in progress.
6. Repeater at the Woodlake Booster Radio Station- Terry is still waiting to get an itemized estimate from Control Freek. Terry should get more information from Control Freek sometime around the end of April 2024.
7. Board Member Terms/Annual Meeting- Current Board Members terms are up, and positions to be posted for availability at the annual meeting.
8. City of Hauser Water Service Policy- Don sent email to Cindy Espi, no response.
9. Tree Removal- Quotes gotten from Mike and Joe. Joe motioned to accept the lowest bid for the tree removal. Mike seconded, and all approved.

New Business- Action

1. Kathleen Water Lines- to be further discussed.
2. By-Laws- Updates to election to be further discussed.

Adjournment

Don moved to adjourn the meeting at 8:35 p.m. Joe seconded the motion and it carried.

Respectfully Submitted:

Attest:

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Terry Leigh, Operator Joe Wachter, Vice President

Jennifer Sims, Secretary-Treasurer

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Chester Wachsmuth, President